



**AmeriCorps Member
Service Opportunity
Summer Only Position
300 hours**



Detroit Future City (DFC) and Local Initiatives Support Corporation are seeking a summer only AmeriCorps member to serve as a Community Engagement Specialist. The candidate will ideally begin service June 16, 2020 and serve a minimum of 300 hours through the end of his/her/their term by September 30, 2020. The exact start and end date is confirmed by the Member Agreement of Participation. The individual selected to serve is not considered to be an employee of Detroit Future City or LISC.

ORGANIZATION BACKGROUNDS

[Detroit Future City](#) is a nonprofit organization charged with catalyzing implementation of the DFC Strategic Framework, a 50-year vision for the City of Detroit developed with input from more than 100,000 Detroiters. Our role is to steward equitable implementation of the recommendations made in the Strategic Framework through providing access and information to Detroiters, informing and guiding decision-makers’ initiatives and projects, and the coordination of diverse stakeholders.

With residents and partners, LISC forges resilient and inclusive communities of opportunity across America – great places to live, work, visit, do business and raise families. Over the last 38 years, LISC and its affiliates have invested approximately \$20 billion in businesses, affordable housing, health, educational mobility, community and recreational facilities, public safety, employment and other projects that help to revitalize and stabilize underinvested communities. These investments have leveraged more than \$60.4 billion in development activity and helped families and communities raise their standards of living. LISC investments impact the lives of nearly 7 million Americans. Headquartered in New York City, LISC’s reach spans the country from East coast to West coast in 35 markets and a Rural program making an impact in 2,100 counties. Visit us at www.lisc.org

AMERICORPS MEMBER ACTIVITIES AND RESPONSIBILITIES

The Community Engagement Specialist will support the Land Use and Sustainability programming efforts at DFC, including the Working with Lots Program and Land + Water Works Coalition and other vacant land transformation and green stormwater infrastructure initiatives that reduce neighborhood blight, increase environmental sustainability, and create beautiful community spaces.

Work will include the following activities:

- Provide technical assistance and capacity building support for Detroit Future City’s Working with Lots grant recipients and other DFC partners to plan, implement and maintain vacant land transformation projects in alignment with the Detroit Future City Strategic Framework Plan.
- Support vacant land reuse and green stormwater infrastructure projects with through evaluation, mapping, and development of design documents, educational resources and events.
- Support with community outreach and engagement efforts to scale up DFC’s Land Use and Sustainability work and to increase its impact.

PERFORMANCE, CAREER DEVELOPMENT, AND SERVICE REQUIREMENTS

This is an AmeriCorps position. LISC and Detroit Future City will not allow the member to engage in activities that are considered prohibited under the terms of the grant while serving as a LISC AmeriCorps member.

LISC PD APPROVAL: sgrant approved
MEMBER SIGNATURE (at time of enrollment): _____

Members will be provided with goal(s) at the onset of the service assignment based on the activities and responsibilities noted above. Members will track goal attainment monthly through an on-line system (training provided). Members will also discuss professional performance in the form of a mid-term and final appraisal. Members are required to track time and submit on-line (training provided) timesheets twice per month.

Members will perform day to day service at 2990 W Grand Boulevard, Detroit, MI 48202, and serve a minimum of 35-40 hours per week. Normal service hours are Monday – Friday from 8:30 am – 5:30 pm with 30 minutes for lunch per day. There will be opportunities to serve evenings and weekends. Members will have an immediate supervisor and a local LISC supervisor throughout the term of service as identified by LISC and Detroit Future City. *Please note, due to COVID-19 the majority of the work will now be done remotely, with field visits practicing social distancing and safety protocols.

Members are expected to attend and participate in all LISC AmeriCorps sponsored activities including but not limited to:

- Attending a local onboarding session coordinated by LISC and an onsite orientation to our organization;
- Attending all locally sponsored monthly meetings;
- Participating in nationally sponsored webinars;
- Actively participating in team coordinated service projects; and,
- Engaging in any other LISC events as determined by the local LISC office.

DESIRED SKILLS

- Desire and ability to work with a diverse group of people, particularly those living in low-income distressed neighborhoods
- Ability to work independently and in a team environment
- Basic knowledge of Microsoft Office software products required. Strong graphic communication skills, including proficiency in Adobe InDesign, Photoshop, and Illustrator. AutoCAD and ArcGIS a plus.
- Excellent verbal and written communication skills, strong organizational skills and attention to detail.
- Ability to work a flexible schedule (some night and weekends may be required)
- Knowledge of landscape design, planting techniques, and plant materials is a plus.
- Willingness to engage in activities alongside volunteers, including outdoor activities.
- Bachelor's degree or course work in Landscape Architecture; Environmental Planning or Urban Design preferred.

PROGRAM ELIGIBILITY REQUIREMENTS

To be eligible to participate as a LISC AmeriCorps member the candidate must meet all eligibility requirements to serve as a National Service participant including but not limited to:

- Be eligible to earn 100% of the education award associated with this description
- Be eligible to perform the term of national service associated with this description
- Have unexpired proof of status as a US citizen or possess unexpired permanent resident status and be able to provide documentation as determined by CNCS during the pre-enrollment period
- Possess a high school degree, GED certificate or agree to achieve GED during the term of service
- Be at least 17 years of age (note there is no upper age limit)
- Be able to complete at the hours within the timeframe of the service term and serve the full term

NATIONAL SERVICE CRIMINAL HISTORY SEARCH REQUIREMENT

If a candidate has a criminal record, it does not necessarily make a candidate ineligible for service. Candidates who are subject to registry on the National Sex Offender Public Website or have been convicted of murder may not participate as an AmeriCorps member in any national service program. Only candidates being offered and then accepting the position must consent to a search of the National Sex Offender Public Website, State Level Criminal History Search, and an FBI search. All results must be received and reviewed by LISC at least two weeks prior to the first day of proposed service. Candidates must be cleared for service by LISC prior to the

first day of service. LISC will review and discuss with the candidate any concerns with eligibility that may arise as a result of these checks as per LISC's policy.

PROGRAM BENEFITS

Upon successful completion of the term of service, the member will be eligible for a \$1,289.95 education award to pay off existing, eligible student loans or return to school. Members are eligible to place existing student loans (loans must qualify and not in a state of default) into AmeriCorps forbearance. The position pays a total stipend of \$3,000.00. The stipend is taxable and paid in 5 equal bi-weekly checks from Detroit Future City.

Additional benefits for alums can be found here: <https://www.nationalservice.gov/special-initiatives/employers-national-service/alumni> and information on Public Service Loan Forgiveness can be found here: <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>.

HOW TO APPLY:

Please submit your resume to Detroit Future City at careers@detroitfuturecity.com with the subject line "LUS Summer AmeriCorps Application". Please check www.detroitfuturecity.com for up to date information on the application submission deadline.

We are committed to diversity and inclusion in the selection process.

This program is available to all, and we treat all persons without regard to race, color, religion, creed, gender, sexual orientation, gender identity, national origin, ancestry, citizenship status, age, marital status, veteran status, disability, genetic information, or any other characteristic or status protected by applicable federal, state or local law.